Agenda items	Lead / Owner	Agreed Outcome	RAG Status
17 May 2023			
Infrastructure and Transport: Highways Service Responsiveness update	David Carter	A task and finish group to review the Highways and Transport Services communication interfaces and service responsiveness with the following membership: Cllr Bente Height Cllr Henry Hobhouse Cllr Marcus Kravis Cllr Dave Mansell Cllr Tom Power Timescale Task and Finish Group Terms of Reference to be agreed in June. Detailed proposal to be developed from the above. Research and Interviews during June/July. Draft report to be available in early September. Task and Finish Group to meet fortnightly through the working period.	On-going
19 July 2023			
Future Transport	Mike O'Dowd-Jones	The Committee was advised that with the Council had to have a new Local Plan and Local Transport Plan in place by 2025. A presentation was given highlighting the: • Local Transport Plan process • Guiding principles adopted by the Executive • Placemaking & Movement principles • New 'vision led' approach to local transport plans which	On going

		 focused on outcomes and local priorities Carbon reduction and the Local Transport Plan County's carbon emission data The proposed next stepsLocal Plan process Agreed that a Local Transport Plan Task & Finish Group be set up.	
Climate, Sustainabilty and Environment – Next Steps	Kirsty Larkins	Members received a report setting out the next steps of the Council's strategic approach to Climate, Environment and Sustainability, to ensure that the Council was committed to reducing carbon emissions, achieving Net Zero and supporting nature's recovery. Agreed that a Climate Strategy Refresh Task & Finish Group be set up	On-going
20 September 2023			
Public Question Time	Jamie Jackson	Robbie Bently and Tony Reece addressed the committee over their concerns over bus services and the future of the Bus depot in Yeovil.	Completed
Work Programme and Action Tracker	Jamie Jackson	It was explained that the work programme was currently being developed.	
Somerset Energy Plan - Task and Finish Group	Jacob Hall	The Committee agreed to the setting up of the Somerset Energy Plan - Task and Finish Group which would report back its findings in Spring 2024. The Task Group has met on: 24 October 2023	On-going
Award of Contracts for	Mike O'Dowd-Jones	Members received details of the following 5 highways contracts	On-going

highway services		that were to be considered by the Executive:	
		 An NEC4 Surfacing Term Service Contract for a period of 4 years with the option to extend for a fixed 4-year period. The anticipated contract spend for the full duration is £50m. An NEC4 Surface Treatments Term Service Contract for a period of 4 years with the option to extend for a fixed 4-year period. The anticipated contract spend for the full duration is £50m. An NEC4 New Assets Framework Contract for a period of 4 years. The anticipated contract spend for the duration is £20m to £40m. An NEC4 Term Service Contract for Highway Maintenance for a period of 8 years with the option to extend for a fixed 4-year period. The anticipated contract spend for the full duration is £225m. An NEC4 Term Service Contract for Highway Lighting, Illuminated & Electrical Assets for a period of 8 years with the option to extend for a fixed 4-year period. The anticipated contract spend for the full duration is £15m to £30m or £60m to £75m depending on the Highway Lighting Assets previously owned by the four District Councils. A written response would be given on how long, under the contracts, a pot-hole repair would be guaranteed for. 	
Budget Monitoring Update	Christian Evans	The Committee considered an update setting out the budget monitoring position and highlighted:	Completed

		 Overall Budget - a predicted overspend of £26.1 million, of which the majority related to the Adults and Childrens Services. Waste - a predicted overspend of £800k. Highways - there was a predicted overspend of £1.3 million Economy & Planning - a predicted overspend of £400k Some of the key risks and future issues 	
Approach to Local Plan and Statement of Community Involvement	Paul Hickson	Members received a presentation on the development of a Local Plan and the Statement of Community Involvement (SCI) that was currently being developed and made the following recommendations to the Executive:	Completed
		That under the Pre-Applicant stage, paragraph 3.10 of the Statement of Community Involvement should be amended to encourage applicants to consult with their neighbours.	
		2. That the Council should continue to serve both site notices and adjacent neighbour notifications and that the wording of 3.24 of the Statement of Community Involvement be amended to reflect this. The wording of the recommendation to the Executive to be delegated to the Executive Director – Climate & Place in consultation with the Chair and circulated to the Committee.	
		3. That a Climate Change Development Plan Document be created to advance the Council's climate emergency objectives, in particular zero carbon energy standards, new developments and renewable energy generation siting. To be separate from the Local Plan and to an earlier time	

		scale to reflect the climate emergency declaration.	
Water Quality in Somerset	Kirsty Larkins	This item was withdrawn from the agenda and will be considered	On-going
		at a separate meeting, to be arranged.	

Completed Action complete and will be removed from tracker for next meeting		Action complete and will be removed from tracker for next meeting
	Pending	Action on-going or plans in place to address.
Incomplete No action currently in place with a minimum of 3 months since action agreed.		No action currently in place with a minimum of 3 months since action agreed.